

BY-LAWS
CAROLINA GYMNASTICS CENTER BOOSTER CLUB
437 RABON ROAD
COLUMBIA, SC 29223
803-788-2808

ARTICLE I
NAME

Section 1:

The name of this organization shall be "Carolina Gymnastics Center Booster Club", henceforth CGC Booster Club.

ARTICLE II
MISSION

Section 1:

The mission of this booster club is to:

- Be a support network for the gymnasts, financially and emotionally as they pursue their goals
- To promote good sportsmanship and wholesome recreation
- To encourage each gymnast and their families to enjoy healthy competition while maintaining support for fellow teammates
- To promote participation in internal, national, inter-associational and invitational meets
- To maintain a good working relationship with the coaches and gym owners

ARTICLE III
PURPOSE

Section 1:

The primary purpose of this organization is to raise monies to pay for meet expenses incurred by the CGC competitive teams. Money may also be raised to assist with other team related expenses such as team apparel, team parties, etc.

Section 2:
Club.

It is mandatory that families of CGC team members join the CGC Booster

ARTICLE IV
RIGHTS AND LIABILITIES OF MEMBERS

Section 1:

No member of the CGC Booster Club shall have any right, title, or interest in or to any property or assets of the CGC Booster Club, prior to

or at the time of any liquidation or dissolution of the CGC Booster Club.

Section 2:

Non-liability for debts. The private property of the members shall be exempt from execution or other liability for any debts of CGC Booster Club and no member shall be liable or responsible for any debts or liabilities of CGC Booster Club. Carolina Gymnastics Center shall not be held liable for debts incurred by CGC Booster Club.

**ARTICLE V
MEMBERSHIP**

Section 1:

The members of the CGC Booster Club will consist of individuals who have children that are members of the competitive teams of Carolina Gymnastics Center.

Section 2:

Members are expected to participate in various booster club activities (see points system). Families who do not earn the designated number of points will be billed at a predetermined monetary amount per unearned point. All points must be earned or paid for before the gymnast can compete in the next season.

Section 3:

All individual accounts with Carolina Gymnastics Center must be current and in good standing with the gym before any monies can be subsidized by CGC Booster Club for any team related expenses. Monies from CGC Booster Club will not be used to bring an individual account to a current status with the gym.

**ARTICLE VI
OFFICERS**

Section 1:

The elected officers of CGC Booster Club shall be the Executive Board consisting of the President or Co-Presidents, Vice President, Secretary, Treasurer, Team Coordinator and other such officers as deemed necessary by the Executive Board from time to time to perform such duties as may be designated by the Executive Board. Officers must be members in good standing of CGC Booster Club and of Carolina Gymnastics Center. The Executive Board will be elected with the expectation of serving for a two year term.

Section 2:

The Board shall consist of:

- a) The Executive Board
- b) The Team Parents for each competitive team level
- c) The Food Director
- d) The Concessions Director
- e) The Points Chairman
- f) News Chairman
- g) Meet Director

The CGC Gymnastics Team Coaches will serve in a non-voting, advisory capacity.

Section 3:

The Executive Board shall be responsible for making adequate plans and preparations for the annual meeting, monthly meetings, and may call special meetings as needed. They are also responsible for performing other duties as may be prescribed by the membership from time to time.

Section 4:

President. The President shall be the principal executive officer of CGC Booster Club and unless otherwise determined by members, shall preside at all club meetings of General Membership; may sign any instruments authorized by the General Membership to be executed, except in cases where the execution thereof shall be expressly delegated to some other officer or agent of CGC Booster Club, or shall be required by law to be otherwise executed; and shall in general perform all duties incident to the office of President and such other duties as may be prescribed by the General Membership from time to time.

Section 5:

Vice President. In the absence of the President, or in the event of his/her inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice President is responsible for all fund raising activities concerning the CGC Booster Club. The Executive Board will decide what warrants a fundraiser. The Vice President shall also perform such other duties as from time to time may be assigned to him/her by the General Membership or Executive Board.

Section 6:

Secretary. The Secretary shall keep the minutes of the meetings of the members in one or more books provided for that purpose; see that all notices are duly given in accordance with these bylaws; keep a register of the names and mailing addresses of all members; have general charge of the books of CGC Booster Club; keep on file at all times a complete copy of the by-laws of CGC Booster Club containing any amendments thereto (this copy shall always be open to the inspection of any member) and, at the expense of CGC Booster Club, forward a copy of the by-laws and all amendments thereto each member; and in general, perform all duties incident to the office of the Secretary and such other duties as from time to time may be assigned to him/her by the General Membership or Executive Board. Record of the minutes shall be kept on file in the gym and shall be open to the inspection of any member at any given time.

Section 7:

Treasurer. The Treasurer shall have charge and custody of and be responsible for all funds and securities of CGC Booster Club; be responsible for the receipts for all monies due and payable CGC Booster Club and for the deposit of all monies in the name of CGC Booster Club in such bank or banks as shall be selected in accordance with the provisions of these by-laws; and in general, perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the General Membership or the Executive Board. The Treasurer will be responsible for a monthly profit and loss report to be presented at each monthly meeting. This report may be verbal at the meeting, but must be recorded in the minutes by the Secretary. A monthly profit and loss report must be submitted in writing to each member of the

Executive Board.

Section 8: **Team Coordinators.** Each competitive gymnastics team shall have a Team Coordinator assigned to assist parents and gymnasts with requirements for all team activities.

Section 9: **Previous Officers.** The previous officers shall act in an advisory capacity to the current officers of the Executive Board.

Section 10: **Compensation.** Officers shall receive no salaries for the services.

Section 11: **Regular elections and terms of office:** The officers shall be elected every two years at a General Membership Meeting in May. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as possible. A nominating committee consisting of the current officers and a group of general members will present a slate of officers to be voted on. Each officer shall hold office for a two-year term and may be re-elected to one additional term. Except as otherwise provided in these by-laws, the vacancy in any office shall be elected from members by the General Membership for the remaining portion of the term.

Section 12: If the office of President becomes permanently vacant, the Vice President shall assume and execute the duties of the President for the remaining portion of the term.

Section 13: **Removal of officers and agents.** Any officer or agent elected or appointed by the General Membership may be removed by the General Membership by a quorum whenever it is judged to be in the best interest of the CGC Booster Club.

ARTICLE VII MEETINGS

Section 1: The General Membership shall meet as called by the President. A September General Meeting shall be established and known as the Annual Meeting. Notice stating the place, date and hour of the meeting and the purpose for which the meeting is called, shall be delivered not less than seven days nor more than thirty-five days before the date of the meeting, either personally or by mail. Notice of meetings shall also be posted on the team bulletin board located in the lobby of the gym. The failure of any individual to receive notice of the meeting will not invalidate any action, which may have been taken by the members at any such meeting. The date and time of monthly CGA Booster Club meetings will be determined at the Annual meeting in September.

Section 2: A special meeting of the General Membership may be called by the President, Executive Board, or upon petition of 50% of the membership submitted to the Executive Board. The purpose of the meeting shall be stated in the petition.

Section 3:

Quorum. A majority of the total number of voting members, present in person or by proxy shall constitute a quorum at the annual meeting. One-third of the total number of voting members, present in person or by proxy, shall constitute a quorum at any special meeting. If less than a quorum is present at any given meeting that meeting is to be rescheduled or adjourned. All proxies must be in writing, signed and dated by the member being represented by proxy.

Section 4:

Voting. Each membership shall be entitled to only one vote upon each matter submitted to vote at a meeting of the members. All questions shall be decided by a vote of a majority of members voting hereon in person or by proxy, except as otherwise provided by law, or these by-laws. In the event of a tie on an issue, the Executive Board would cast a separate vote and determine the outcome.

Section 5:

Procedure. All meetings shall be conducted according to "Robert's Rules of Order", unless a majority attending meetings votes to suspend formal procedure.

**ARTICLE VIII
COMMITTEES**

Section 1:

The standing committees shall be as follows:

Points Director – keeps track of points earned by individual members, posting each member's points quarterly on team bulletin board and having them available at the monthly meetings. The points Director will also work with the treasurer to notify those members who did not earn their points.

News Director – monthly newsletter, supply newspaper, TV and/or radio stations with information on events occurring at our gym, inform local newspapers of results from gymnastics meets.

Meet Director –

1. Organize meets
2. Provide sign up sheets for:
 - Registration packets
 - Scores – posting, flashing and recording
 - Timing – warm-ups (bars & beam)
 - Admission table
3. Assemble medals, ribbons and gifts for gymnasts
4. Organize a team to ensure that equipment is set up for each meet and in original place after conclusion of meet.

Concessions Director – determine items to be sold at concessions stand during meets conducted at CGC and manage all activities associated with the sales of concessions and work within budget.

Judges & Coaches Meals Director – establish menus for Judges and Coaches attending meets conducted at CGC, coordinate assignment and

delivery of meals and work within budget.

Section 2:

The Executive Board as deemed necessary to carry out the work of CGC Booster Club shall appoint additional committees. The President shall serve as an ex-officio member on all committees.

**ARTICLE IX
EXECUTIVE BOARD**

Section 1:

The Executive Board shall meet as often as deemed necessary.

Section 2:

Any member of the General Membership may submit in writing requests to attend specified Executive Board meetings in a non-voting capacity.

Section 3:

The Executive Board shall constitute the governing body of CGC Booster Club and shall be responsible for the authorization and control of all CGC Booster Club activities, expenditures and policies in a manner consistent with the by-laws of CGC Booster Club.

Section 4:

The Executive Board is directly responsible at all times to the General Membership of CGC Booster Club, and shall keep the members fully informed of all Board actions.

**ARTICLE X
NON PROFIT ORGANIZATION**

Section 1:

CGC Booster Club shall at all times be operated on a non-profit basis and no interest or dividends shall be paid or be payable by CGC Booster Club to any member as such.

**ARTICLE XI
FINANCES**

Section 1:

The fiscal year of CGC Booster Club shall begin on September 1 and end August 31 of each year.

Section 2:

The amount of dues to be paid to CGC Booster Club by members and the time of payment thereof shall be established and may from time to time be changed by the Executive Board. All dues must be paid on or before September 30 of each year.

Section 3:

Funds raised by CGC Booster Club are to benefit all members of this organization. Team related fees for members of this organization will be paid at a percentage determined by the Executive Board and will be the same for all members of each level of membership. No one individual will receive more benefits than other members for any reason.

Section 4:

For each CGC Booster Club function, where the gym facility or faculty is used, the gym or faculty member will be compensated at a rate determined by the Executive Board and the owners prior to each function.

**ARTICLE XII
MISCELLANEOUS**

Section 1:

Rules and regulations. The Executive Board shall have the power to make and adopt rules and regulations, not inconsistent with law, or these by-laws, as it may deem advisable for the management of the business and affairs of CGC Booster Club.

Section 2:

Accounting Systems and Reports. The Executive Board shall cause to be established and maintained, in accordance with generally accepted principles of accounting, an appropriate accounting system.

**ARTICLE XIII
AMENDMENTS**

Section 1:

These by-laws may be altered, amended or appealed by the affirmative vote of two-thirds of the Executive Board providing the notice of such meeting shall have contained a copy of the proposed alteration, amendment or appeal.

**ARTICLE XIV
DISSOLUTION**

Section 1:

In the event of the dissolution of the Carolina Gymnastics Center Booster Club, the remaining monies and supplies shall be donated to Carolina Gymnastics Center.

Carolina Gymnastics Booster Club Scholarship Criteria

- ❖ The Carolina Gymnastics Center Booster Club is organized to recognize graduating seniors with academic achievement and to aid the graduating seniors in pursuing higher education through monetary scholarship.
- ❖ Qualifications for graduating seniors require a parent who has been an active member of the Carolina Gymnastics Center Booster Club for the last three consecutive years with dues and points current.
- ❖ Students are required to graduate with a 3.0 or higher grade point average.
- ❖ Students are qualified if they do not anticipate a full scholarship or a full grant.
- ❖ Only one scholarship may be awarded per student.
- ❖ The amount of each scholarship will be \$1000.00.
- ❖ Recipients will be contacted directly after State Meet.
- ❖ Recipients will be introduced and awarded the certificate commemorating their scholarship award at the end of the season.
- ❖ Scholarship payment will be made prior to the fall semester after the CGC Booster Club receives proof of recipient's enrollment in the college or university of their choice. Checks will be made payable to the institution. Should a student fail to provide such proof of enrollment or they do not attend a college or university they are not eligible for the scholarship.
- ❖ Scholarships will be awarded to all graduating seniors meeting the criteria.

Amendments/Policy Changes

08/26/2008 – CGC BC Scholarship

The maximum senior scholarship amount per year will be \$1,500 - divided evenly among all qualifiers. The maximum any one gymnast may receive is \$1,000. If after reviewing the financial state at the end of May, the Executive Board decides that there is sufficient funding to start off the following year and to provide each gymnast with \$1,000, it may do so at its discretion.

08/26/2008 – Points Policy

Any family earning fewer than 25 points will be subject to a \$100 fee in addition to the balance of points money it already owes.